



USE OF FACILITY AGREEMENT FOOD TRUCKS

Name of Organization/Department _____

Billing Address _____

Daytime Phone _____ Email Address _____

Authorized Representative _____ Title _____

Facility Requested	Day of Week	Dates	Entry Time	Exit Time	Event Time
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Estimated Attendees (Participants & Spectators) _____

Purpose of Use (Be Specific) _____

Amount Charged per Person \$ _____ Proceeds Used For _____

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- A permit may be canceled at any time prior to use should the facility be needed for urgent college purposes.
 - **HOLD HARMLESS**
The organization agrees to hold the Sonoma County Junior College District, its Governing Board, the individual members thereof, and all District officers, agents, and employees free and harmless from any loss, damage, liability, cost or expense that may arise during or be caused in any way by such use or occupancy of school property.
 - **INSURANCE REQUIREMENTS**
Certificate of Liability Insurance is required: Must list Sonoma County Junior College District as Certificate Holder; the insured section of the certificate of insurance must list the vendor name exactly as it appears on this contract/agreement; \$1 million commercial general liability per occurrence and \$3 million aggregate; \$1 million automobile liability; Sonoma County Junior College District must be named as additional insured; the policy coverage period on the certificate must encompass the entire duration the food truck will be providing service on campus.

- **DISPOSAL OF FOOD DEBRIS**

Trash receptacles placed by the District cannot be used for discarding food prep materials, grease, abrasives, or other waste materials.

- **DAMAGE**

Facilities must be protected from damage and mistreatment. Rooms shall be left in a clean and orderly fashion, all trash placed in appropriate receptacles, and furniture and equipment returned to original configuration. In cases where District property has been damaged or abused, the cost of repair or replacement will be included in the final invoice to the department or organization. All costs will be the responsibility of the department or organization unless a cancellation is submitted in writing at least four working days in advance of schedule use.

I have read, understand, and agree to all rules and regulations.

Authorized Signature (Food Truck) _____ **Date** _____

Printed Name _____ **Company** _____

Authorized Signature (SRJC) _____ **Date** _____

Printed Name _____ **Company** _____